**采购申请单**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **物 品 名 称** | **规 格 型 号** | **单位** | **数量** | **单价** | **总价** | **用 途** | **时间要求** | **备 注** |
| **1** | **会议桌** | **广东全实木加固款1.2m\*2.4m** | **张** | **1** |  |  |  |  |  |
| **2** | **椅子** | **西昊 M77黑色款** | **张** | **10** |  |  |  |  |  |
| **合计** |  |  |  |  |  | **2950元** |  |  |  |