**签到表**

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| --- | --- | --- | --- | --- | --- |
| 会议主题 | |  | | | |
| 会议时间 | |  | | | |
| 会议地点 | |  | | | |
| 会议主持 | |  | | | |
| 序号 | 单 位 | | 姓 名 | 手机号码 |  |
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